

A MESSAGE FROM THE GEORGIA SECRETARY OF STATES OFFICE

ANNUAL RENEWAL

It is annual renewal time for the following license types:

- Preneed Dealer (PM) \$100.00 Renewal Fee
- Merchandise Dealer (MD): \$50.00 Renewal Fee
- Perpetual Care Cemetery (PC): \$50.00 Renewal Fee
- Perpetual Care Preneed Cemetery (PCPN): \$150.00 Renewal Fee
- Preneed Funeral Home (PF): \$100.00 Renewal Fee

Renewals are due by August 1st and this year we are extending the renewal deadline to **September 1**.

Forms have been mailed to you; however, you have additional options for retrieving your renewal forms:

- You may use the renewal form that is specific to your license and that is attached to this email.
- You may download the form from our website. <https://sos.ga.gov/georgia-board-cemeterians>
- You may call 470-312-2640 or email cemeteries@sos.ga.gov to get the form specific to your business.

Submission and payment:

- You may submit payment and filing online. To File
Online: <https://georgiasos.seamlessdocs.com/sc/cemeteriesdivision>
Online filing only accepts Master and Visa credit cards.
- You may mail the check and renewal form to:
Securities & Charities Division
Attn: Cemeteries
Georgia Secretary of State
2 Martin Luther King Jr. Drive SE
Suite 317 West Tower
Atlanta, GA 30334

Make checks payable to: State of Georgia.

We are always here to help you navigate this process and answer any questions you may have. Please call our Compliance Examiner Nora Miranda at 470-312-2640 or email her at cemeteries@sos.ga.gov. She will assist you with the renewal process.

*Securities & Charities Division
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The Division cannot give legal or financial advice, and we do not endorse or recommend any person, product, or institution.